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Did you know you can advise your bank details and view your shareholding online?

Find out more by visiting [www.shareview.co.uk/myportfolio](http://www.shareview.co.uk/myportfolio)

This form must be completed in BLOCK CAPITALS and in black ink.

If you are not entering information in any of the fields please leave them blank and **do not cross them through**.

Please note that this instruction is specific to the holding shown below.

## + Payments Direct To Your Bank or Building Society Account +

**Step 1** →  
Please provide the details of the Company you hold shares in and your name.

Company Name	Company Code*	Shareholder Reference

Your Full Name

\*The Company Code is the four digit number before your Reference number printed on your dividend stationery or correspondence.

**Step 2** →  
Please provide details of your bank or building society account

Sort code

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Account number

Building society reference or roll number (if applicable)

(Please check with your Building Society if unsure of this reference)

**Step 3** →  
Please read then sign and date below.

Please forward until further notice, all dividends or interest that may from time to time become payable to me/us in respect of any Shares or Stock held, to the above nominated bank or building society, or to such other branch of the organisation as the bank or building society may from time to time request. Compliance with this request will discharge the Company's liability in respect of such dividends or other monies.

This instruction will **not** override any existing SCRIP dividend mandate or Dividend Reinvestment Plan mandate. If you wish to revoke any existing SCRIP dividend mandate or Dividend Reinvestment Plan mandate you must do so in writing.

All registered holders must sign to confirm this instruction

Your signature(s)

Signature 1	Signature 2 (if applicable)
Signature 3 (if applicable)	Signature 4 (if applicable)

Today's date

D   D	/	M   M	/	Y   Y   Y   Y
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**Step 4** →  
If signing as a Power of Attorney or other authority please print your full name here

**Step 5** → Please return this form to Equiniti at the address above.

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## **GUIDANCE ON COMPLETING THE FORM:**

**Step 1** - Complete the name and code of the company for which you want your dividends paid to your bank account. Please also complete your shareholder reference number and your full name. All of these can be found on recent dividend stationery or correspondence. Then add your name in full.

**Step 2** - Your Bank sort code will consist of a six-digit number often separated by two dashes into three groups of two figures. Your Bank account number will consist of up to 8 numbers. Both of these will appear on your cheque book or recent bank statement.

Building Society reference or Roll Number – only complete if you hold your account with a Building Society. This will normally be found on a recent statement. Check with your Building Society if unsure.

**Step 3** - Please make sure ALL registered holders sign the form.

**Step 4** - If signing as a Power of Attorney please print your full name

**Step 5** - Return the form to the address shown.

**Please note:** We will do everything to register your bank mandate request in time for the next dividend. However entitlement to a dividend is usually calculated one or two months before the dividend is actually paid. If your request is received after this time, you will receive your dividend by your existing payment method, but we will ensure that your instruction is registered for the subsequent payment.